

INTRODUCTION TO WAVERLEY BOROUGH COUNCIL

OVERVIEW AND SCRUTINY WORK PROGRAMME

The programme is designed to assist the Council in achieving its corporate priorities by ensuring topics add value to the Council's objectives, are strategic in outlook, are timed to optimise scrutiny input and reflect the concerns of Waverley residents and council members. The programme is indicative and is open to being amended with the agreement of the Chair with whom the item is concerned. The work programme consists of three sections:-

- Section A – Lists items for Overview and Scrutiny consideration. It is not expected that the committee cover all items listed on the work programme and some items will be carried over into the following municipal year. In-depth scrutiny review topics for consideration by the respective Committee will also be listed in this section.
- Section B – Lists live in-depth scrutiny task and finish groups, including objectives, key issues and progress.
- Section C – Lists the Scrutiny tracker of recommendations for the municipal year.

Housing Overview and Scrutiny Committee

Section A

Work programme 2018-19

Subject	Purpose for Scrutiny	Lead Member/ officer	Date for O&S consideration	Date for Executive decision (if applicable)	Priority
Ockford Ridge	To scrutinise the development and refurbishment programme and monitor the delivery of the project.	Louisa Blundell	<i>Standing item</i>	N/A	Low
Tenant involvement progress report	To receive information on recent tenant involvement activities and successes and to consider future opportunities.	Annalisa Howson	July 2018	N/A	Low
Response to Waverley Scrutiny Group report on recharges	To receive the Council's action plan in response to the Waverley Scrutiny Group's report on recharges.	Hugh Wagstaff	July 2018	N/A	High
Waverley Scrutiny Group – void report progress update	To be updated on the progress of the void report action plan.	Heather Rigg	July 2018	N/A	High
Asset Management Strategy	To consider the current Strategy in preparation for creation of the new one.	Hugh Wagstaff	July 2018	N/A	Low
Housing Design Standards Review Report	To receive the report from the working group.	Cllr Richard Seaborne / Louisa Blundell	July 2018	September 2018	High
Performance report	To receive and scrutinise the performance information for Q4.	Annalisa Howson	July 2018	July 2018	High
Retendering proposals of the electrical testing and rewiring contracts	To receive and consider the proposals on the retendering of the electrical testing and rewiring contracts	Hugh Wagstaff	July 2018	July 2018	

Housing Overview and Scrutiny Committee

Subject	Purpose for Scrutiny	Lead Member/ officer	Date for O&S consideration	Date for Executive decision (if applicable)	Priority
Homelessness Reduction Act 2017	For officers to keep the committee up to date with the impact of the legislation once in force, particularly on the Council's housing strategy.	Mike Rivers	September 2018	February 2018	High
Future of Supported Housing Scheme	Consider white paper on Housing related support funding.	Mike Rivers	TBC		High
Affordable housing	Consider the extent to which housing association partners are delivering housing objectives in terms of meeting and matching need following comments made from the strategic review that there needs to be balanced communities who can afford to live here and work locally.	Andrew Smith	TBC		High
Responsibility as a social landlord and duty of care in the area of tenants' mental health	To receive report/presentation on housing related outcomes of Health Inequalities review (Community Wellbeing OS) to understand Housing's influence on this area.	TBC	TBC		Low
Universal Credit / Financial Inclusion	To consider the potential impacts of Universal Credit on the Housing Business Plan.	TBC	TBC		Low
Private sector housing	<ul style="list-style-type: none"> • Review the enforcement of standards and compliance on private landlords (governance and regulations); and • Houses in multiple occupations: to scrutinise the Council's approach to enforcing standards of HMOs across the Borough in light of the anticipated 	Simon Brisk	TBC		High

Housing Overview and Scrutiny Committee

Subject	Purpose for Scrutiny	Lead Member/ officer	Date for O&S consideration	Date for Executive decision (if applicable)	Priority
	legislative changes requiring 1 & 2 storey HMOs to obtain a license.				
Annual review of Housing Strategy	For the Committee to review the Housing Strategy.	Andrew Smith	March 2019		High

Section B

In-depth scrutiny reviews 2017-18

Subject	Objective	Key issues	Lead officer	Progress
<p>Review of Housing Design Standards</p>	<p>To provide members with an overview of the Design Standards and Specifications adopted in 2014 for new council homes and outline a proposal for review of these standards by the committee both in context of 'Site C' at Ockford Ridge and other future council housing developments.</p>	<ul style="list-style-type: none"> • Changes by the Government to the Code for Sustainable Homes • Distinguishing between the legally binding nationally described standards and the optional requirements / recommendations for Local Housing Authorities (building regulations) • Whether current internal design standards (e.g. internal layout, storage space and room layout, including loft storage capacity) meet the needs of tenants and if not to identify which aspects can be improved • Health and safety 	<p>Louisa Blundell</p>	<p>The working group has had six meetings, including one site visit. The review report is due to come to the July meeting of this committee.</p>

Housing Overview and Scrutiny Committee

Section C

Scrutiny tracker 2017-18

Housing Scrutiny recommendations tracker				
Meeting date	Agenda item	Outcome / Recommendations	Officer / Executive response	Timescale
4 July 2017	1. Tenancy Agreement review	OUTCOME: For an explanatory text to be produced alongside the tenancy agreement so tenants are clear on what they are being consulted and signing up to.	The roll-out of the new tenancy agreement document began in early June. Officers are confident that the content of the new document is at a level appropriate for all tenants. Housing OS Members were sent the new agreement via email on 5 June 2018.	The new agreement was rolled out from June 2018
	2. Response to recommendations from the Waverley Scrutiny Group's report on Voids	OUTCOME: The recommendations from the Waverley Scrutiny group and performance on voids re-lets are monitored by the committee.	The Housing team have noted the Scrutiny Group's recommendations and will follow the action plan. Void performance will continue to be monitored through performance reports.	For an update on progress to be brought to June/July 2018 Committee.
Meeting date	Agenda item	Outcome / Recommendations	Officer / Executive response	Timescale
30 January 2018	1. Draft Housing Strategy 2018-2013	OUTCOME: Housing officers to circulate the draft strategy offline and committee members to direct their comments through the Chair and Vice Chair, who will work with Housing officers to develop the strategy.	Head of Strategic Housing and Delivery (Andrew Smith) to receive comments from members in order to develop the strategy.	Strategy was shared with committee members and endorsed at the March Committee.

Housing Overview and Scrutiny Committee

Housing Scrutiny recommendations tracker				
Meeting date	Agenda item	Outcome / Recommendations	Officer / Executive response	Timescale
20 March 2018	1. Response to recommendations from the Waverley Scrutiny Group's report on recharges	OUTCOME: detailed consideration has been deferred until the next Committee meeting in July.	Hugh Wagstaff agreed that discussion would be most productive at the next Committee meeting.	To come back to the July Committee meeting.
	2. Homelessness Strategy 2018 - 2023	RECOMMENDATION: that the Executive approve the Homelessness Strategy.	The Homelessness Strategy was approved by the Executive.	The Homelessness Strategy was approved at the April 2018 Executive.
	3. Housing Strategy 2018-23	RECOMMENDATION: that the Executive approve the Housing Strategy before it is submitted to Council.	The Housing Strategy was approved by the Executive	The Housing Strategy was approved at the April 2018 Executive.